



The City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
Vacant, Mayor Pro Tem
Bob Higley, Councilmember
Kellye Burke, Councilmember
Mardi Turner, Councilmember

STAFF

M. Chris Peifer, City Manager
Alan Petrov, City Attorney
Thelma Gilliam, City Secretary

CITY COUNCIL ACTION MINUTES

The City Council of the City of West University Place, Texas, met in regular session on **Monday, September 24, 2018**, in the Municipal Building, 3800 University, West University Place, Texas beginning at approximately **6:30 p.m.**

Called to Order. Mayor Sample called the meeting to order at approximately 6:33 p.m. in the Council Chambers. Council and Staff in attendance were: Councilmembers Burke, Higley, and Turner, City Manager Peifer, City Attorney Petrov, City Secretary Gilliam, General Services Superintendent Barrera, Police Chief Walker, Finance Director Kalka, and Human Resources Director Urban.

Sara Roberts with Weaver accounting firm was also present.

Pledge of Allegiance: Councilmember Turner led the Pledge.

Notice of Meeting: City Secretary Gilliam confirmed that the notice of the meeting was duly posted in accordance with the Texas Government Code, Chapter 551.

Regular Meeting Agenda items were as follows:

Mayor Sample called for a motion to recess the regular meeting to convene the Employee Benefits Trust Meeting. (Note: The City Council also serves as the Employee Benefits Trust)

Councilmember Burke moved to recess the regular meeting and convene the Employee Benefits Trust Meeting at approximately 6:33 p.m. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes:	Sample, Burke, Higley, Turner
Noes:	None
Absent:	None

At approximately 6:35 p.m., Councilmember Higley moved to adjourn the Employee Benefits Trust meeting. Councilmember Burke seconded the motion. **MOTION PASSED.**

Ayes:	Sample, Burke, Higley, Turner
Noes:	None
Absent:	None

See the Minutes of the Employee Benefits Trust for action taken.

At this time, Mayor Sample resumed the regular meeting of the City Council.

1. Selection of a Mayor Pro Tem

Matters related to selecting a Mayor Pro Tem due to the resignation of Wayne Franklin. *Recommended Action: Discuss and take any desired action. Mr. Chris Peifer, City Manager*

Councilmember Higley moved to postpone the selection of a Mayor Pro Tem when/if there is a full council. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Burke, Higley, Turner
Noes: None
Absent: None

2. Public Comments

This was an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

- Kevin Trautner, 6341 Belmont, spoke regarding third-party leaf blowers.
- Taylor Skie, 6336 Westchester, spoke on behalf of Up with People regarding their urgent need for families to hosts foreign exchange students.
- Alida Drewes, 6112 Fordham, spoke regarding hearing devices, senior tax exemptions, and transparency.

3. Contract for Auditing Services

Matters related to awarding a contract for auditing services. *Recommended Action: Award contract for auditing services. Ms. Marie Kalka, Finance Director*

Councilmember Higley moved that Council authorize the City Manager to execute a contract with Weaver to provide services relating to professional auditing services for fiscal year 2018 with an option to renew for the following four years. Councilmember Burke seconded the motion. **MOTION PASSED.**

Ayes: Sample, Burke, Higley, Turner
Noes: None
Absent: None

4. Jennie Elizabeth Hughes (JEH) Park 20 MPH Speed Zone

Matters related to lowering the speed zone to 20 MPH in the area of Hughes Park. *Recommended Action: Lower speed limit to 20 MPH in the area of Hughes Park. Mr. Gerardo Barrera, General Services Superintendent*

Councilmember Higley moved to approve the ordinance amending Chapter 46, Article II, Section 46-46 of the Code of Ordinances on the first reading. Councilmember Burke seconded the motion. **MOTION PASSED.**

Ayes: Sample, Burke, Higley, Turner
Noes: None
Absent: None

5. Reimburse Expenditures from Proceeds of Tax-Exempt Obligations

Matters related to a resolution of the City Council of West University Place, Texas, declaring official intent to reimburse expenditures from proceeds of tax-exempt obligations. *Recommended Action: Approve resolution declaring official intent to reimburse expenditures from proceeds of tax-exempt obligations. Ms. Marie Kalka, Finance Director*

Councilmember Higley moved to adopt a resolution allowing the City to reimburse qualifying capital expenditures incurred prior to bond issuance from tax-exempt bond proceeds or other obligations to be issued by the City. Councilmember Burke seconded the motion. **MOTION PASSED.**

Ayes: Sample, Burke, Higley, Turner
Noes: None
Absent: None

6. November and December City Council Meetings

Matters related to changing the City Council meeting dates in November and December due to the Thanksgiving and Christmas holidays. *Recommended Action: Discuss changing the meeting dates to the 1st and 2nd Mondays in November and December in lieu of the 2nd and 4th Mondays due to the holidays.* **M. Chris Peifer, City Manager**

Councilmember Higley moved to change the November 26, 2018 Council meeting to November 5th and the December 24th Council meeting to December 3rd. Councilmember Burke seconded the motion. **MOTION PASSED.**

Ayes: Sample, Burke, Higley, Turner
Noes: None
Absent: None

7. Consent Agenda

All Consent Agenda items listed were considered to be routine by the City Council and were enacted by one motion. .

A. City Council Minutes

Approve City Council Action Minutes of September 10, 2018. *Recommended Action: Approve Minutes.* **Ms. Thelma Gilliam, City Secretary** [see Action Minutes]

Councilmember Higley moved to approve the Consent Agenda as presented. Councilmember Burke seconded the motion. **MOTION PASSED.**


Ayes: Sample, Burke, Higley, Turner
Noes: None
Absent: None

8. Adjourn

With no other matters before Council, Councilmember Higley moved to adjourn the meeting at approximately 7:15 p.m. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Burke, Higley, Turner
Noes: None
Absent: None

Prepared by:


Thelma A. Gilliam, TRMC, City Secretary

October 8, 2018
Council Approval Date